

**The Minutes of Brimfield & Little Hereford Group Parish Council annual meeting
held at Little Hereford Parish Hall at 7.30pm on 15th May, 2019**

Present: Cllrs C Sandall, K Morgan, W Brick, L Hyde, D Hodges, M Painter, R Barber, N Hyde, N Monk, P Denbeigh.

In Attendance: Clerk, Mrs Karen Yates, Cllr J Stone, 1 member of the public.

Mr M Painter chaired the meeting.

1 Election of Chairman. P Denbeigh nominated M Painter, seconded by C Sandall, accepted and agreed.

A declaration of office of acceptance as signed.

2 Election of Vice-Chairman. P Denbeigh nominated N Monk, seconded by R Barber, accepted and agreed.

3 Apologies: A Paterson, D Swain, S Ingram, B Davies

4 Declarations of Interest/written dispensation

5 Open session:

5.1 County Councillors Report.

Cllr Stone congratulated members on their election and gave thanks to all. Flytipping has recently been a problem in Woodstock Lane, all cleared now. The Bleathwood junction with the A456 has been added as an accident cluster spot. Grasscutting is underway. Highways England need to be contacted regarding feedback on the A49 tour. Recent elections have left Herefordshire Council hung, a new administration will be in place by 24th May. The planned Hereford bypass is in doubt with a new administration awaited to see if they continue with the project, funding may be lost and potential new housing and businesses under threat. Concerns were raised regarding the state of the A456 from Easton Court to Holly Cottage and the state of the roads in Leominster. Planning applications being determined at committee are currently on hold until a new Council is in place.

5.2 Local residents views

6 Minutes: Minutes of the meetings held on 17/4/19 and 30/4/19 were approved.

7 Correspondence:

7.1 Correspondence for information: Noted.

7.2 Herefordshire Code of Conduct 2018. It was proposed by M Painter, seconded by C Sandall to adopt the current Herefordshire model, all agreed. A new national code is due out soon.

8 Finance

The Clerk advised that yet again TSB refused telephone banking access despite using the system for the last 6 months having filled in forms in August. Further forms were sent and completed, an online complaint will also be made and compensation requested.

Electronic banking will be placed on the next agenda for discussion.

8.1 Clerks salary May £395.63 - agreed.

8.2 To approve the Annual Governance Statement for y/e 31/3/2019. Copies of the accounts were circulated for approval. Proposed by R Barber, seconded by N Monk, all agreed. Internal audit queries raised to be responded to and actioned.

8.3 To approve the Accounting statements for y/e 31/3/2019. Proposed by R Barber, seconded by N Monk, all agreed, including the asset register and risk schedule.

8.4 The insurance renewal was agreed at £328.06.

9 Highways

9.1 Lengthsman Scheme. Account for April £216. Agreed. Grass needs strimming at Brimfield Cross.

9.2 Speed Indicator Device (SID). Base installation completed, SID to be deployed in June.

9.3 Footpath queries - the Lengthsman continues to review the queries raised. A replacement stile is on order for BF60 which was removed unofficially, replaced with a gate which was then removed as access to the footpath had been denied. Complaints had been received stating the stile was not safe nor was it dog friendly. Our Lengthsman and Locality Steward are coordinating this with all concerned.

It was agreed to place a notice in Grapevine giving the official status of dogs, footpaths and fouling stating that Public Rights of Way are for walkers who are allowed to take their dogs with them. They should keep their dogs on leads or ensure dogs walk to heel, especially if stock or crops are in the field. Dogs should stay on the path with their owners and not run freely in fields. All dog owners should pick up after their dogs have fouled anywhere in the parish. Stiles do not have to be dog friendly, but it is at the discretion of the landowner whether a gate-type access is installed, Balfour Beatty only replace like for like basic stiles. The Clerk to enquire about litter bins, if dog mess can be placed in them and if they are emptied.

Further dog fouling signs to be requested.

9.4 Damaged window at Middleton Barn, Bleathwood. Accidental damage to a window has occurred from our Lengthsman strimming, the resident has been asked to provide repair costs, compensation is being considered.

9.5 Newly built wall at Springfield, Little Hereford. A new wall at this location appeared to be jutting out onto the highway, it has now been rectified.

10 Planning

10.1 The following planning applications had been received:

191358 The Oaklands, Little Hereford. Replacement of modern timber windows with new hardwood double glazed units. No objections.

191457 Four Seasons, Wyson Lane, Brimfield. Proposed demolition of existing (fire damaged) dwelling and construction of replacement dwelling. Objection, the proposed building is not being replaced like for like and will impact on the local character and landscape. In addition the proposed design is not inkeeping with the local area and as such does not accord with BLH8 of the Neighbourhood Development Plan.

10.2 The following determination was read out:

190222 Ryelands Farm, The Wood, Brimfield. Change of use of land to permit siting of 3 shepherd huts, with associated hardstandings and access tracks. Granted.

10.3 Planning applications determined under delegated powers. None.

10.4 Highways England(HE) – No response had been received for an update following the A49 tour, this will be requested again. Another accident occurred recently.

11 **General Power of Competence.** It was proposed by P Denbeigh, seconded by M Painter to re-adopt this power having established eligibility, all agreed.

12 **GDPR policies.** It was proposed by R Barber, seconded by M Painter to renew all GDPR policies, no changed had occurred. All agreed.

13 **Brimfield Post Office.** Following the recent robbery, it was agreed to contact the post office to state how much local people need this facility back in the village but with added security. Thankfully, our postmistress was unhurt, a letter will be sent to her.

14 **To raise matters for next scheduled meeting.** 19th June 2019, 7.30pm at Brimfield.

The meeting closed at 9.20pm.

Signed Date

Chairman