

Brimfield & Little Hereford Group Parish Council
K Yates, The Old Forge House, Burford, Tenbury Wells, WR15 8HF.
Tel: 01584 810817
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website: <http://www.brimfield-and-little-hereford.co.uk/>

To members of Brimfield & Little Hereford Group Parish Council

You are duly summoned to attend the virtual meeting of Brimfield & Little Hereford Group Parish Council to be held at 7.30pm Wednesday 15th July, 2020.

Agenda:

1 **Apologies:** to accept apologies for absence

2 **To receive declarations of interest and written requests for dispensations**

3 **Open session:**

3.1 **County Councillors report** – J Stone

3.2 **To receive views of local residents on parish matters**

4 **Minutes:** to approve the minutes of the last meeting 19/2/20 previously circulated.
to amend January 2020 item 7.2 re SID payment (Internal Audit report)

5 **Correspondence**

5.1 Request from Sports Club for funding re: flood damage

5.2 Severn Trent – update on works in Brimfield-May 2020

5.3 Chairmanship changeover query – to clarify position relating to COVID19/annual meetings

6 **Finance**

6.1 Clerks report – finance update (attached)

6.2 First quarter accounts for approval – previously circulated

6.3 To approve the Annual Governance Statement / Internal Audit Report for y/e 31/3/20

6.4 To approve the Accounting Statements for y/e 31/3/20

6.5 To approve the Certificate of Exemption for 31/3/20

6.6 To approve Asset Register and Risk Schedule for y/e 31/3/20

6.7 Grant request for Zoom meetings – approved for £71.94 (£11.99 x 6 meetings)

6.8 Grants/donations policy – draft attached for approval and adoption.

6.9 Internet banking – new payees request – see Clerks report attached

7 **Highways**

7.1 Lengthsman Scheme – see Clerks report for finance update.

Projects update, including additional drainage scheme for Lynch Lane.

7.2 Speed Indicator Device(SID)

Brimfield Church – future deployments

Tenbury Road – SID installation

7.3 Proposed signs at Temple Corner junction – update on application

7.4 Future of land by memorial bench in Brimfield – update

7.5 A49/School Lane – additional unsuitable HGV sign – update

7.6 Grass cuttings along Tenbury Rd verge – for action

7.7 Provision of dog bins around the parish – for further discussion/decision

8 **Planning**

8.1 To consider applications received

182607 Land north of Corner House, Temple Lane, Little Hereford. Appeal against refusal of planning permission for four dwellings. To consider response to planning inspectorate.

201887 Woodstock House, Brimfield. Change of use from A1 to D1. No building work or other construction is involved. Retrospective.

8.2 Determinations received – see Clerks planning report attached

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8.3 Planning applications decided under delegated powers – see Clerks planning report attached

8.4 Highways England – request for further meeting

8.5 The Gables, Brimfield – State of repair of property - update

8.6 49 Church Rd, Brimfield – state of repair of property – update

8.7 Core Strategy/NDP review:

28/2/20 – meeting at Hereford to discuss review of NDP (Clerk/R Barber) / to discuss the way forward

Review of village facilities – completed

9 **Flood Group meeting** – 4/3/20 feedback from meeting / request for funding of £2360 / request to group to contact HCC to discuss measures to reduce flooding at Teme Bridge

10 **Website Accessibility Regulations** – Accessibility Statement/action plan, quote of £270+VAT for approval

11 **To raise matters for next scheduled virtual meeting:** 16th September, 2020, 7.30pm



Mrs Karen Yates, Clerk, 9th July, 2020