

**The Minutes of Brimfield & Little Hereford Group Parish Council annual meeting
held virtually at 7.30pm on 22nd April, 2021**

Present: Cllrs K Morgan, M Painter, N Monk, B Davies, L Hyde, D Hodges, P Denbeigh, D Edwards,
In Attendance: Clerk, Mrs Karen Yates, Cllr J Stone,
Mr M Painter chaired the meeting.

~~1 **Election of Chairman.** M Painter nominated N Monk, seconded by P Denbeigh, accepted and agreed.
—A declaration of acceptance of office was signed. Cllr Monk took the Chair.~~

~~2 **Election of Vice-Chairman.** D Hodges proposed P Denbeigh, seconded by L Hyde, accepted and agreed.~~

1 **Apologies:** S Ingram, D Pound, R Barber, N Hyde, W Brick, D Arbuthnott.

2 **Declarations of Interest/requests for written dispensations**

3 **Open session:**

3.1 **County Councillors Report.**

Cllr Stone circulated his report to all members and gave thanks to M Painter for his Chairmanship over the last two years and to members of the Parish Council and the Clerk. Congratulations to N Monk to whom Cllr Stone pledged his full support.

Grants during lockdown came from central government for business support, PPE, school meals, village halls etc. The 30mph limit review around Wyson is not a foregone conclusion and is out for consultation.

3.2 **Local residents views.**

4 **Minutes:** Minutes of the meeting held on 17/3/21 were approved.

5 **Finance**

5.1 Clerks salary-April-£408.22. Agreed.

5.2 Zoom subscription – April-May - £14.39. Paid.

5.3 TSB banking arrangements – TSB have confirmed that the Clerk can now set up payees via phone and have refunded £35 in compensation. This will be checked and confirmed.

5.4 Audit of accounts 2020-2021 – accounts are currently with Internal Auditor for checking.

5.5 Leominster Pest Control – emptying of dog bin - £24. Agreed.

5.6 Little Hereford street light annual electricity payment - £50. Agreed.

6 **Highways**

6.1 Lengthsman Scheme. Account for March-£240. Agreed. A tour is being set up with our Locality Steward to look at drainage problems. Excess water outside Easton Court Farm, Easton Villa to Keepers Cottage.

Lynch Lane drainage scheme – The work has been completed, the drainage grant of £14,474.35 has yet to be paid into our account, Teme Civil Engineering payment of £17,369.22 due on 25th April.

6.2 A49/School Lane additional HGV sign – Cllr Stone to chase this following his meeting with Highways England.

6.3 Wyson 30mph speed review – a further consultation to be advertised which included our suggestions, comments to be returned by 14th May.

6.4 Signs for litter/dog fouling-permission to site. Balfour Beatty require specific locations where signs are to be placed, it was agreed to forward suggestions to the next meeting.

6.5 Brimfield litter pick – a good turnout of 12 people, thank you to all who volunteered.

7 **Planning**

7.1 There were no planning applications.

7.2 Planning Determinations

210139 1 Model Cottages, Stoke Drive, Bleathwood. Change of use of existing garage to operate a 1-2-1 personal training studio. Approved.

7.3 Planning applications determined under delegated powers.

210139 1 Model Cottages, Stoke Drive, Bleathwood. Change of use of existing garage to operate a 1-2-1 personal training studio. No objections.

- 7.4 Highways England(HE) – Cllr Stone attended a meeting with HE on 25th March with Cllrs Bowen and Parry. HE are aware of our concerns and are carrying out studies of the site, the conclusions will be fed back and agreed communications needed to improve. No offer of any land has been received by HE, unless received in writing it will not be considered. HE are willing to meet us again. It was agreed to contact Cllr Parry to request if the offer of any land is still valid.
- 8 **Brimfield Memorial Garden.** Herefordshire Council confirmed that a scan of the area and a plan showing where the cables lie is required, together with a planting scheme. Cllr Monk to contact Western Power to arrange this, no report is necessary just an outline of where the cables lie.
- 9 **General Power of Competence (GEPOC).** It was proposed by P Denbeigh, seconded by M Painter to re-adopt this power, the Clerk confirmed that we still comply. All agreed.
- 10 **GDPR – to review existing policies.** It was agreed to renew the existing policies as no amendments had been received.
- 11 **LGA Model Code of Conduct** – to consider adoption. It was proposed by P Denbeigh, seconded by D Hodges to adopt the code, all agreed.
- 12 **To raise matters for next scheduled meeting.** 19th May, 2021 at Brimfield – annual meeting.
Brimfield annual parish virtual meeting – 28th April.
Little Hereford annual parish virtual meeting – 29th April.
The signs at the bottom of Temple Lane will be chased up as they have not yet been installed.
At the request of Brimfield Village Hall, L Hyde has agreed to represent the Parish Council at their meeting as well as N Hyde.
The meeting closed at 20.32pm.

Signed Date Chairman
